RELATING TO AGE-FRIENDLY HONOLULU.

BE IT ORDAINED by the People of the City and County of Honolulu:

SECTION 1. Purpose. The purpose of this ordinance is to establish an age-friendly city program within the City and County of Honolulu. Under this program, the City hereby expresses its commitment to encourage and advance the development of programs, services, facilities, and projects that are planned, designed, operated, and maintained to best accommodate users of all ages and abilities, especially the elderly.

SECTION 2. Chapter 2, Revised Ordinances of Honolulu 1990 ("The Mayor and Executive Agencies—Additional Powers, Duties and Functions"), is amended by adding a new article to be appropriately designated by the Revisor of Ordinances and to read as follows:

"Article ___. Age-Friendly City Program

Sec. 2-_.1 Definitions.

As used in this article:

"Action plan" means 'Making Honolulu an Age-Friendly City: An Action Plan,' a June 2015 report prepared by the University of Hawaii Center on Aging, including any revisions or updates thereto from time to time.

"Age-friendly checklist" means a tool to collect data and information about the status of city programs, services, facilities, or projects with the goal of ensuring that city directors and their departments consider the goals and objectives of the age-friendly city program and action plan in the conduct of their normal business, and to provide a mechanism for informing the public of the status of age-friendly city program implementation.

"Age-friendly city" means an inclusive and accessible urban or suburban environment that encourages active and healthy aging, as elaborated in the action plan.

"Area Plan on Aging" means a four-year plan prepared in compliance with the federal Older Americans Act by the Department of Community Services, Elderly Affairs Division, the recognized Area Agency on Aging, that outlines major goals and objectives to be achieved in the delivery of elderly services.

"Consolidated Plan" means the same as defined under Section 1-8.1.
"Directors" means the administrative heads of all city departments of the executive branch, however denominated.

"General plan" means the same as defined under Section 2-24.2.

Sec. 2-___.2 **Age-friendly city program.**

(a) There is hereby established within the department of community services an age-friendly city program.

(b) The purpose of this program is to make Honolulu an "age-friendly city" as envisioned in the World Health Organization's Global Network of Age-Friendly Cities and Communities program. The initial steps towards this goal were outlined in the action plan and overseen by a joint city and community implementation committee. Age-friendly programs, services, facilities, and projects as outlined in the World Health Organization's 'Global age-friendly cities: A guide,' in its original published form or as amended, will be incorporated, as appropriate, within the city's planning documents, including, but not limited to, the general plan, Consolidated Plan, and Area Plan on Aging. The program will sustain the age-friendly city initiative into the future by guiding the comprehensive and balanced planning, budgeting, design, construction, implementation, operation, and evaluation of city programs, services, facilities, and projects in accordance with the age-friendly city concept.

Sec. 2-___.3 **Administration—Implementation.**

(a) The managing director shall designate a city employee as program coordinator. The program coordinator shall work with all city departments to encourage and incorporate age-friendly city features in the planning, budgeting, design, construction, implementation, operation, and evaluation of city programs, services, facilities, and projects.

(b) The directors shall:

(1) Establish age-friendly checklists and administrative procedures appropriate to their departments, and apply the checklists to programs and projects within their departments. The age-friendly checklists shall be updated from time to time by the directors as necessary to reflect age-friendly city best practices;
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(2) Establish appropriate metrics, as described in the action plan, to measure, assess, and report on progress in meeting the goals and objectives of the age-friendly city program; and

(3) Provide training for their staffs in developing age-friendly city policies, principles, and implementation procedures that may be applicable to the performance of their duties.

(c) Rules, policies, plans, and design guidelines shall be consistent with the age-friendly city concept and with the age-friendly city goals and strategies as elaborated in the action plan. Design standards, guidelines, and manuals shall incorporate national best practice guidelines and shall be updated from time to time by the directors as necessary to reflect current best practices.

(d) Within six months of the effective date of this ordinance, the directors shall establish and begin to apply to the activities of their departments age-friendly checklists, administrative procedures, and metrics as set forth in subsection (b) of this section. Where age-friendly checklists, administrative procedures, and metrics are already in use, they shall be updated within this period.

(e) Within one year of the effective date of this ordinance, the directors shall review existing ordinances, codes, subdivision standards, rules, policies, plans, and design guidelines, assess their consistency with the age-friendly city concept and with the age-friendly city goals and strategies as elaborated in the action plan, and initiate any updates needed to achieve compliance with subsection (c) of this section.

Sec. 2-4 Annual report.

(a) For each fiscal year commencing subsequent to the effective date of this ordinance, the directors shall submit to the council a report detailing their compliance with the age-friendly city program during the prior fiscal year, including:

(1) A listing of the department's age-friendly city-related budgetary appropriations and expenditures for the prior fiscal year;

(2) A listing of the department's age-friendly city programs, services, facilities, or projects initiated during the prior fiscal year and the age-friendly city features incorporated therein; and
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(3) A listing of metrics used by the department in the prior fiscal year to monitor progress towards the attainment of age-friendly city goals and objectives.

The annual report required by this section may be part of each agency’s annual report required by charter.

(b) The managing director, with input from the directors, shall make public the city’s efforts at advancing the age-friendly city program.

SECTION 3. The Revisor of Ordinances shall, pursuant to the Revisor’s authority under ROH Section 1-16.3(b)(1), replace the phrase “effective date of this ordinance” or similar phrase used in the codified language of this ordinance with the actual date on which the ordinance takes effect.
SECTION 4. This ordinance takes effect upon its approval.

INTRODUCED BY:

Ernest Martin (br)

DATE OF INTRODUCTION:

July 5, 2018
Honolulu, Hawaii

APPROVED AS TO FORM AND LEGALITY:

Deputy Corporation Counsel BRIAN D. ANCHETA

APPROVED this 11th day of October 2018.

KIRK CALDWELL, Mayor
City and County of Honolulu
# Certificate

**Ordinance 18-36**

**Introduced:** 07/05/18  
**By:** ERNEST MARTIN – BY REQUEST  
**Committee:** PARKS, COMMUNITY AND CUSTOMER SERVICES

**Title:** A BILL FOR AN ORDINANCE RELATING TO AGE-FRIENDLY HONOLULU.

**Voting Legend:** * = Aye w/Reservations

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<tr>
<th>Date</th>
<th>Committee/Action</th>
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<tbody>
<tr>
<td>07/11/18</td>
<td>COUNCIL BILL PASSED FIRST READING AND REFERRED TO COMMITTEE ON PARKS, COMMUNITY AND CUSTOMER SERVICES. 8 AYES: ANDERSON, ELEFANTE, FUKUNAGA, MANAHAN, MARTIN, MENOR, OZAWA, PINE. 1 ABSENT: KOBAYASHI.</td>
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<tr>
<td>07/24/18</td>
<td>PARKS, COMMUNITY AND CUSTOMER SERVICES CR-249 – BILL REPORTED OUT OF COMMITTEE FOR PASSAGE ON SECOND READING AND SCHEDULING OF A PUBLIC HEARING AS AMENDED IN CD1 FORM.</td>
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<td>08/04/18</td>
<td>PUBLISH PUBLIC HEARING NOTICE PUBLISHED IN THE HONOLULU STAR-ADVERTISER.</td>
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<td>08/15/18</td>
<td>COUNCIL/PUBLIC HEARING CR-249 ADOPTED. BILL PASSED SECOND READING AS AMENDED. PUBLIC HEARING CLOSED AND REFERRED TO COMMITTEE ON PARKS, COMMUNITY AND CUSTOMER SERVICES. 9 AYES: ANDERSON, ELEFANTE, FUKUNAGA, KOBAYASHI, MANAHAN, MARTIN, MENOR, OZAWA, PINE.</td>
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<td>08/22/18</td>
<td>PUBLISH SECOND READING NOTICE PUBLISHED IN THE HONOLULU STAR-ADVERTISER.</td>
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<td>08/28/18</td>
<td>PARKS, COMMUNITY AND CUSTOMER SERVICES BILL POSTPONED IN COMMITTEE.</td>
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<td>09/18/18</td>
<td>PARKS, COMMUNITY AND CUSTOMER SERVICES CR-308 – BILL REPORTED OUT OF COMMITTEE FOR PASSAGE ON THIRD READING AS AMENDED IN CD2 FORM.</td>
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<td>10/03/18</td>
<td>COUNCIL CR-308 ADOPTED AND BILL 54 (2018), CD2 PASSED THIRD READING AS AMENDED. 9 AYES: ANDERSON, ELEFANTE, FUKUNAGA, KOBAYASHI, MANAHAN, MARTIN, MENOR, OZAWA, PINE.</td>
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I hereby certify that the above is a true record of action by the Council of the City and County of Honolulu on this Bill.

GLEN I. TAKAHASHI, CITY CLERK  
ERNEST Y. MARTIN, CHAIR AND PRESIDING OFFICER

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**18-36**